



BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

**County Counsel
COUNTY OF TULARE
AGENDA ITEM**

AGENDA DATE: January 28, 2020 **REVISED**

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
CONTACT PERSON: Jeff Kuhn PHONE: (559) 636-4950		

SUBJECT: Conduct training for special districts on functions and duties of local agencies

REQUEST(S):
That the Board of Supervisors:
1. Approve training on February 27, 2020 for special districts and independent agencies on the topics of basic functions and duties of local agencies.

SUMMARY:
For several years the Board of Supervisors has had the County Counsel organize and present training for board members and managers of special districts in the County. The special districts have asked that the training occur again, and this item requests that the Board again approve having County Counsel present the training. This fiscal year’s training would be held on February 27, 2020.

In order to facilitate this training program, written materials will be provided to participants so that they may have resources for future reference, including links to related websites. Therefore, County resources will be utilized for printing and binding resource materials.

It is anticipated that this training program will take approximately four (4) hours and will include a box dinner for participants during the dinner break. Because the matter will be conducted on County premises, and is for the business purposes of the County, the need to expend County funds for a dinner break will foster positive public relations with members from participating agencies and will improve the efficiency of the County government process and “boardsmanship.”

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The training program will address topics such as the Brown Act and Prevention of Sexual Harassment and Discrimination in the workplace (a required training). The Auditor has also volunteered to participate.


FISCAL IMPACT/FINANCING:

The County will incur a cost for expenditure of the dinner meals, copying costs, and related resource materials. The estimated cost for one session is approximately \$2900. The expenditures will be charged to the miscellaneous administration budget line, 001-012-1010-7066.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes Quality of Life, which includes the goal of developing and sustaining a well-qualified pool of board members in the special districts. The proposed training program helps fulfill this initiative by providing other agencies within Tulare County with accessible, high quality information and services related to topics such as the Brown Act, ethics in government, conflicts of interest, vacancies, and appointments of officers. Continuous and periodic evaluation of the government process will help improve organizational performance and foster efficiency of the government process.

ADMINISTRATIVE SIGN-OFF:



Jeffrey L. Kunn

Chief Deputy County Counsel

Cc: County Administrative Office

DMM/20191403/12/17/2019 1412031

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF CONDUCT TRAINING)
FOR SPECIAL DISTRICTS ON FUNCTIONS)
AND DUTIES OF LOCAL AGENCIES) Resolution No. _____
) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Approved training on February 27, 2020 for special districts and independent agencies on the topics of basic function and duties of local agencies.